



**Title of Position:** Firefighter I

**Position Type:** Full-Time, Non-Exempt

**Pay Range:** (Grade 15) \$34,307 to \$53,604 annually

**Hiring Range:** \$34,307 to \$42,455 (DOQ)

**Primary Work Location:** Cornelius Fire Station(s)

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**Description of Responsibilities:**

Under general supervision, performs a wide variety of administrative and technical tasks and functions in support of fire suppression, fire prevention, hazardous materials, emergency medical and other emergency services as established by the State of North Carolina and the Town of Cornelius.

**Education:**

Graduation from an accredited high school program or equivalent. Completion of additional courses and seminars in various phases of fire and emergency services work preferred.

**Experience:**

Some experience or training in or related to fire suppression, fire prevention, rescue and/or emergency operations is required. Previous firefighter or EMT experience is preferred.

**Knowledge, Skills and Abilities (KSA):**

General knowledge of fire equipment maintenance techniques, procedures and mechanics as applied to fire suppression and pump operation.

Thorough knowledge of the operation and maintenance of firefighting equipment and apparatus and ability to operate such equipment and apparatus safely and effectively.

General knowledge of principles and practices of emergency medical and technical rescue operations.

General knowledge of approved procedures and policies for hazardous or toxic materials storage, transport and clean up.

Ability to understand and follow oral and written instructions.

Ability to establish and maintain effective working relationships with other employees, Fire Department volunteers and the general public.

Ability to work nights, weekends, holidays, overtime and 24-hour shifts as assigned.



**Special Requirements:**

Must be at least 21 years of age at time of application.

Must have no felony convictions or disqualifying criminal history.

If previous Military Service, applicant must provide service-related documents.

Must meet the medical requirements set forth in NFPA 1582. That means firefighters must have the agility and physical strength to do prolonged and arduous work under adverse conditions.

North Carolina Firefighter Certification **or equivalent recognized by IFSAC or Pro-Board.**

North Carolina EMT-Basic Certification **or equivalent out of state licenses/certifications or National Registry eligible for legal recognition in North Carolina.**

Possession of a valid driver's license (minimum).

Ability to successfully complete a physical agility test (annual recertification required)

North Carolina Emergency Vehicle Driver Certificate (or equivalent out-of-state license) **or the ability to obtain within 6 months of hire.**

North Carolina Class B license or CDL (or equivalent out-of-state license) **or the ability to obtain within 6 months of hire.**

Ability to successfully complete a swim test for emergency rescue/first responders **within 3 months of hire.**

**How to Apply:**

To be considered for this position, eligible candidates must submit the listed items either in-person, by mail, or online on or before the Closing Date. **Competitive benefits package included.**

1. Cover Letter
2. Town of Cornelius Employment Application
3. Resume
4. List of qualifications specifically addressing the required Education, Experience, KSA, and Special Requirements

**Physical Address:**

Town of Cornelius  
21445 Catawba Avenue  
Cornelius, NC 28031

**Mailing Address:**

Human Resources  
P.O. Box 399  
Cornelius, NC 28031

**Website:**

[Cornelius.org/jobs](http://Cornelius.org/jobs)

**Closing Date/Time:**

Wednesday – September 30, 2020 at 5:00PM



For more information on the Town of Cornelius, including a full copy of the job description, visit our website at [www.cornelius.org/jobs](http://www.cornelius.org/jobs).

All applicants will receive an acknowledgement of their application approximately five (5) business days after the closing date. Those candidates selected for further consideration will be provided additional information regarding scheduling of written examination, physical agility test, background screening and interview. Candidates should be readily available throughout this process and must successfully complete and pass each step for continued consideration. We expect to complete the entire process by December 4, 2020.



*The Town of Cornelius is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status or any other characteristic protected by law.*